

**EXECUTIVE COMMITTEE ITEMS**

**8/15/69**

1. Subcommittee organization
2. Minutes of subcommittee  
(secretary notes or transcription) *O.K.*
3. Minutes of Commission meetings  
(suggestion: binder at home for each member - add minutes as received; 2 office copies for use at meetings)
4. Permanent office space
5. Groschen luncheon bill
6. Should some executive meetings be held right after a Commission meeting?

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